Regd. Off. : P.O.- Naginimora, Mon, Nagaland, NL : 798622 Corp. Off : 4, Synagogue Street, Room No : 405, 4th Floor Kolkata - 700 001, W.B., India

HOTAHOTI WOOD PRODUCTS LTD.

CIN : L20211NL1984PLC002149 Branch Office : 5, Gorky Terrace, 2nd Floor, Kolkata - 700 017 Phone : 033 - 6613 3300, Fax : 033 - 6613 3303 E-mail : hwpl17@gmail.com # Website : www.hwpl.co.in

To **The Metropolitan Stock Exchange of India Ltd. (MSEI)** Vibgyor Tower, 4th Floor Plot No C 62, G-Block Opp. Trident Hotel Bandra Kurla Complex Bandra (E), Mumbai-400098, India

Date: 06.04.2023

Scrip code: HOTAHOTI

Dear Sir,

Sub: Compliance Report on Corporate Governance

We are sending the following reports in the prescribed format as required under Regulation 27 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 read with SEBI Circular dated 24.09.2015.

1. Compliance Report on Corporate Governance for the Quarter and year ending March 31, 2023.

The above reports shall be placed before the Board of Directors in its forthcoming meeting.

Thanking you,

For Hotahoti Wood Products Limited

HOTAHOTI WOOD PRODUCTS LTD.

T.N.DLP

Director

Tarak Nath Dey Director DIN: 00343396



	XBRL Excel Utility
1.	<u>Overview</u>
2.	Before you begin
3.	Index
4.	Import XBRL file
5.	Steps for Filing Corporate Governance Report
6.	Fill up the data in excel utility

1. Overview The excel utility can be used for creating the XBRL/XML file for efiling of Corporate Governance Report

XBRL filling consists of two processes. Firstly generation of XBRL/XML file and upload of generated XBRL/XML file to BSE Listing Center Website (www.listing.bseindia.com) .

2. Before you begin

The version of Microsoft Excel in your system should be Microsoft Office Excel 2007 and above.
 The system should have a file compression software to unzip excel utility file.

The system should have a me compression software to unizip excertainty me.
 Make sure that you have downloaded the latest Excel Utility from BSE Website to your local system.

Make sure that you have downloaded the facest Excertoring norm box website to your local system.
 Make sure that you have downloaded the Chrome Browser to view report generated from Excel utility

5. Please enable the Macros (if disabled) as per instructions given in manual, so that all the functionalities of Excel Utility works fine. Please first go through Enable Macro - Manual attached with zip file.

	3. Index	
1	Details of general information about company	General Info
2	Composition of BOD	Annexure I - Composition of BOD
3	Composition of Committee	Annexure I - Composition of Committee
4	Meeting of BOD	Annexure I - Meeting of BOD
5	Meeting of Committees	Annexure I - Meeting of Committees
6	Related Party Transaction	Annexure I - Related Party Transaction
7	Affirmation	Annexure I - Affirmation
8	Website	Annexure II - Website
9	Annual Affirmation	Annexure II - Annual Affirmation
10	Annual Affirmation Continue	Annexure II - Annual Affirmation Continue
11	Annexure III	Annexure III
12	Signatory Details	Signatory Details

4. Import XBRL file

1. Now you can import and view previously generated XBRL files by clicking Import XBRL button on Genenral information sheet.

5. Steps for Filing Corporate Governance Report

1. Fill up the data: Navigate to each field of every section in the sheet to provide applicable data in correct format. (Formats will get reflected while filling data.)

- Use paste special command to paste data from other sheet.

II. Validating Sheets: Click on the "Validate" button to ensure that the sheet has been properly filled and also data has been furnished in proper format. If there are some errors on the sheet, excel utility will prompt you about the same.

III. Validate All Sheets: Click on the "Home" button. And then click on "Validate All Sheet" button to ensure that all sheets has been properly filled and validated successfully. If there are some errors on the sheet, excel utility will prompt you about the same and stop validation at the same time. After correction, once again follow the same procedure to validate all sheets.

Excel Utility will not allow you to generate XBRL/XML until you rectify all errors.

IV. Generate XML: Excel Utility will not allow you to generate XBRL/XML unless successful validation of all sheet is completed.
 Now click on 'Generate XML'' to generate XBRL/XML file.
 Save the XBRL/XML file in your desired folder in local system.

V. Generate Report: Excel Utility will allow you to generate Report. Now click on 'Generate Report" to generate html report.
 Save the HTML Report file in your desired folder in local system.
 To view HTML Report open "Chrome Web Browser".

- To print report in PDF Format, Click on print button and save as PDF.

VI. Upload XML file to BSE Listing Center: For uploading the XBRL/XML file generated through Utility, login to BSE Listing Center and upload generated xml file. On Upload screen provide the required information and browse to select XML file and submit the XML.

6. Fill up the data in excel utility
1. Cells with red fonts indicate mandatory fields.
2. If mandatory field is left empty, then Utility will not allow you to proceed further for generating XML.
3. You are not allowed to enter data in the Grey Cells.
4. If fields are not applicable to your company then leave it blank. Do not insert Zero unless it is a mandatory field.
5. Data provided must be in correct format, otherwise Utility will not allow you to proceed further for generating XML.
6. Select data from "Dropdown list" wherever applicable.
7. Adding Notes: Click on "Add Notes" button to add notes

General information abo	General information about company									
Scrip code	000000									
NSE Symbol		1								
MSEI Symbol	ΗΟΤΑΗΟΤΙ	1								
ISIN	INE925E01012]								
Name of the entity	HOTAHOTI WOOD PRODUCTS LTD									
Date of start of financial year	01-04-2022]								
Date of end of financial year	31-03-2023]								
Reporting Quarter	Yearly	Enter the quarter ended date only								
Date of Report	31-03-2023									
Risk management committee	Not Applicable									
Market Capitalisation as per immediate previous Financial Year	Any other									
Prev	Next	_								

												Annexure													
	Annexum I to be submitted by jointed entity on quarterly basis																								
	L Composition of Board of Directors																								
	Dicknur of Inter as capacitor of bard of director superstances																								
				Whether the list	ed entity has a Regular Chairperson	Yes																			
				Wheth	er Chairperson related to Promoter	No				Disgualification of D	Directors under section 164 of the	Companies Act, 2013													
Title (Mr) Ms)	de r/ s)	Name of the Director	PAN	DIN	Category 1 of directors	Category 2 of directors	Category 3 of directors	Date of Birth	Whether the director is disqualified?	Start Date of disqualification	End Date of disqualification	Details of disqualification	Current status	Whether special resolution passed? [Refer Rog. 17[1A] of Listing Regulations]	Date of passing special resolution	Initial Date of appointment	Date of Re- appointment	Date of cessation	Tenure of director (in months)	No of Directonhip in listed entities including this listed entity (Refer Regulation 17A of Listing Regulations)	No of Independent Directorship in listed entities including this listed entity (Refer Regulation 17A(1) of Listing Regulations	Audit/ Stakeholder Committee(s) including this listed entity (Refer Regulation 26(1) of Listing	No of post of Chairperson in Audit/ Staksholder Correnittee held in listed entities including this listed entity (Refer Regulation 26(1) of Listing Regulations)	Notes for not providing PAN	Notes for not p DIN
Add		Delete							•																
	C 141	ND BATAN MODI	ADMEMASOVE	00141687	Non-Executive - Non	Not Amilicable		11-07-1959					Lating.			73,06,1999	27-12-2021								
Mr	TAR	AK NATH DEY	A/VFD7009D	00143396	Executive Director	Not Applicable	MD	01-12-1969	No				Active	NA		01-03-2020	27-12-2021			2	2	0			
Mrs	CHA	NCHAL RUNGTA	BEMPM51768	07590027	Non-Executive - Non Independent Director	Not Applicable		02-08-1991	No				Active	NA		13-08-2016	27-12-2021			6	0	4			
		20 KUMAR EHANI	AKHPB7263K	02471328	Non-Executive - Independent Director	Not Applicable	Shareholder Director	30-03-1960	No				Active	NA		28-09-2020			28.00	4	4	1	2		
h.			AXX21 54/801	02587360	Non-Executive - Independent	Chairmenion	Shareholder Director	05.01.1995	81a				A setting			05-02-2018			FD 00						

Home Validate

Annexure 1	
II. Composition of Committees	
Disclosure of notes on composition of committees explanatory	Add Note

For this quarter kindly note the following position 1. Date of Appointment and Date of Cesartion (if applicable) must be mandaterly Bled for every Committee. 2. Date deponetiment can be uny day uppli September 30, 2022. 3. Date of Cesartion must be for the current quarter only, i.e. July 1,2022 to September 30,2022.

Aud	Audit Committee Details										
			Whether the A	Yes							
Sr	DIN Number	Name of Committee members	Category 1 of directors	Category 2 of directors	Date of Appointment	Date of Cessation	Remarks				
1	02471328	BINOD KUMAR BIHANI	Non-Executive - Independent Director	Chairperson	28-09-2020						
2	07687360	AVI LUNIA	Non-Executive - Independent Director	Member	01-04-2019						
3	00343685	CHAND RATAN MODI	Non-Executive - Non Independent Director	Member	01-07-2018						
4											
5											
6											
7											
8											
9											
10											

Note	e: Please enter DIN. After entering DIN, Name of Committee members and Category 1 of Directors shall be prefilled automatically										
Nor	omination and remuneration committee										
Sr	DIN Number	Name of Committee members	Category 1 of directors	Category 2 of directors	Date of Appointment	Date of Cessation	Remarks				
1	02471328	BINOD KUMAR BIHANI	Non-Executive - Independent Director	Chairperson	28-09-2020						
2	07687360	AVI LUNIA	Non-Executive - Independent Director	Member	01-07-2018						
3	00343685	CHAND RATAN MODI	Non-Executive - Non Independent Director	Member	01-07-2018						
4											
5											
6											
7											
8											
9											
10											

	: Please enter DIN. After enter reholders Relationship (bers and Category 1 of Directors shall be prefilled a	automatically			
Star	tenorders Relationship (ommittee					
Sr	DIN Number	Name of Committee members	Category 1 of directors	Category 2 of directors	Date of Appointment	Date of Cessation	Remarks
1	00343685	CHAND RATAN MODI	Non-Executive - Non Independent Director	Chairperson	28-09-2020		
2	07590027	CHANCHAL RUNGTA	Non-Executive - Non Independent Director	Member	01-04-2019		
3	07687360	AVI LUNIA	Non-Executive - Independent Director	Member	01-07-2018		
4							
5							
6							
7							
8							
9							
10							

Risk	lisk Management Committee										
Sr	DIN Number	Name of Committee members	Category 1 of directors	Category 2 of directors	Date of Appointment	Date of Cessation	Remarks				
1											
2											
3											
4											
5											
6											
7											
8											
9											
10											

			Whether the Corporate Social Responsib	ility Committee has a Regular Chairperson	No			
Sr	DIN Number	Name of Committee members	Category 1 of directors	Category 2 of directors	Date of Appointment	Date of Cessation	Remarks	
1								
2								
3								
4								
5								
6								
7								
8								
9								
10								

Oth	er Committee					
Sr	DIN Number	Name of Committee members	Name of other committee	Category 1 of directors	Category 2 of directors	Remarks
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						

	Home Validate							
	Annexure 1							
П	II. Meeting of Board of Directors							
	Disclosure of notes on meeting of board of directors explanatory Add Notes							
Sr	Date(s) of meeting (Enter dates of Previous quarter and Current quarter in chronological order)	Maximum gap between any two consecutive (in number of days)	Notes for not providing Date	Whether requirement of Quorum met (Yes/No)	Total Number of Directors as on date of the meeting	Number of Directors present* (All directors including Independent Director)	No. of Independent Directors attending the meeting*	
	Add Delete			•				
1	12-11-2022			Yes	5	5	2	
2	19-01-2023	67		Yes	5	5	2	
3	07-02-2023	18		Yes	5	5	2	
	Prev						Next	

 $\ensuremath{^*}$ to be filled in only for the current quarter meetings

Home Validate

	Annexure 1									
	IV. Meeting of Committees									
	Disclosure of notes on meeting of committees explanatory Add Notes									
Sr	Name of Committee	Date(s) of meeting (Enter dates of Previous quarter and Current quarter in chronological order)	Maximum gap between any two consecutive (in number of days)	Name of other committee	Reson for not providing date	Whether requirement of Quorum met (Yes/No)	Total Number of Directors as on date of the meeting	Number of Directors (All directors including Independent director)	No. of Independent Directors attending the meeting*	No. of members attending the meeting (other than Board of Directors)
	Add Delete									
1	Audit Committee	12-11-2022				Yes	5	5	2	2
2		07-02-2023	86			Yes	5	5	2	2
3		12-11-2022				Yes	5	5	2	2
4	Nomination and remuneration committee	07-02-2023	86			Yes	5	5	2	2
5	Stakeholders Relationship Committee	12-11-2022				Yes	5	5	2	2
6	Stakenolders Relationship Committee	07-02-2023	86			Yes	5	5	2	2
	Prev									Next

* to be filled in only for the current quarter meetings



	Annexure 1							
	V. Related Party Transactions							
Sr	Subject	If status is "No" details of non-compliance may be given here.						
1	Whether prior approval of audit committee obtained	Yes						
2	Whether shareholder approval obtained for material RPT	NA						
3	Whether details of RPT entered into pursuant to omnibus approval have been reviewed by Audit Committee	NA						
	Disclosure of notes on related p	Add Notes						
	Disclosure of notes of material transaction	Add Notes						
Pr	Next							



		Annexure	Ш					
	Annexure II to be submitted by listed entity at the end of the financial year (for the whole of financial year)							
	I. Disclosure on	website in terr	ms of Listing Regulations					
Sr	Item	Compliance status (Yes/No/NA)	If status is "No" details of non-compliance may be given here.	Web address				
1	Details of business	Yes		http://www.hwpl.co.in/about-us.html				
2	Terms and conditions of appointment of independent directors	Yes		http://www.hwpl.co.in/investors-info.html				
3	Composition of various committees of board of directors	Yes		http://www.hwpl.co.in/investors-info.html				
4	Code of conduct of board of directors and senior management personnel	Yes		http://www.hwpl.co.in/investors-info.html				
5	Details of establishment of vigil mechanism/ Whistle Blower policy	Yes		http://www.hwpl.co.in/investors-info.html				
6	Criteria of making payments to non-executive directors	Yes		http://www.hwpl.co.in/investors-info.html				
7	Policy on dealing with related party transactions	Yes		http://www.hwpl.co.in/investors-info.html				
8	Policy for determining 'material' subsidiaries	NA						
9	Details of familiarization programmes imparted to independent directors	Yes		http://www.hwpl.co.in/investors-info.html				
10	Contact information of the designated officials of the listed entity who are responsible for assisting and handling investor grievances	Yes		http://www.hwpl.co.in/investors-info.html				
11	email address for grievance redressal and other relevant details	Yes		http://www.hwpl.co.in/investors-info.html				
12	Financial results	Yes		http://www.hwpl.co.in/investors-info.html				
13	Shareholding pattern	Yes		http://www.hwpl.co.in/investors-info.html				
14	Details of agreements entered into with the media companies and/or their associates	NA						
15	Schedule of analyst or institutional investor meet and presentations made by the listed entity to analysts or institutional investors simultaneously with submission to stock exchange	NA						
16	New name and the old name of the listed entity	NA						
17	Advertisements as per regulation 47 (1)	Yes		http://www.hwpl.co.in/investors-info.html				
18	Credit rating or revision in credit rating obtained	NA						
19	Separate audited financial statements of each subsidiary of the listed entity in respect of a relevant financial year	NA						
20	Whether company has provided information under separate section on its website as per Regulation 46(2)	Yes		http://www.hwpl.co.in/investors-info.html				
21	Materiality Policy as per Regulation 30	Yes		http://www.hwpl.co.in/investors-info.html				
22	Dividend Distribution policy as per Regulation 43A (as applicable)	NA						
23	It is certified that these contents on the website of the listed entity are correct	Yes		http://www.hwpl.co.in/investors-info.html				
24	Disclosure of notes on website in terms of Listing Regulations explantory [Text Block]		Add Notes					



	Annexure 1						
	VI. Affirmations						
Sr	Subject	Compliance status (Yes/No)					
1	The composition of Board of Directors is in terms of SEBI (Listing obligations and disclosure requirements) Regulations, 2015	Yes					
2	The composition of the following committees is in terms of SEBI(Listing obligations and disclosure requirements) Regulations, 2015 a. Audit Committee	Yes					
3	The composition of the following committees is in terms of SEBI(Listing obligations and disclosure requirements) Regulations, 2015. b. Nomination & remuneration committee	Yes					
4	The composition of the following committees is in terms of SEBI(Listing obligations and disclosure requirements) Regulations, 2015. c. Stakeholders relationship committee	Yes					
5	The composition of the following committees is in terms of SEBI(Listing obligations and disclosure requirements) Regulations, 2015. d. Risk management committee (applicable to the top 1000 listed entities)	NA					
6	The committee members have been made aware of their powers, role and responsibilities as specified in SEBI (Listing obligations and disclosure requirements) Regulations, 2015.	Yes					
7	The meetings of the board of directors and the above committees have been conducted in the manner as specified in SEBI (Listing obligations and disclosure requirements) Regulations, 2015.	Yes					
8	This report and/or the report submitted in the previous quarter has been placed before Board of Directors.	Yes					
9	Any comments/observations/advice of Board of Directors may be mentioned here:	Add Notes					
Pr	Prev						

	Annexure 1					
Sr	Subject	Compliance status				
1	Name of signatory	PAWAN KUMAR TIWARI				
2	Designation	Company Secretary and Compliance Officer				

Home Validate

		Annexure II		Annexure II						
	II. Annual Affirmations									
Sr	Particulars	Regulation Number	Compliance status (Yes/No/NA)	If status is "No" details of non-compliance may be given here.						
1	Independent director(s) have been appointed in terms of specified criteria of 'independence' and/or 'eligibility'	16(1)(b) & 25(6)	Yes							
2	Board composition	17(1), 17(1A) & 17(1B)	Yes							
3	Meeting of Board of directors	17(2)	Yes							
4	Quorum of Board meeting	17(2A)	Yes							
5	Review of Compliance Reports	17(3)	Yes							
5	Plans for orderly succession for appointments	17(4)	Yes							
7	Code of Conduct	17(5)	Yes							
в	Fees/compensation	17(6)	Yes							
9	Minimum Information	17(7)	Yes							
0	Compliance Certificate	17(8)	Yes							
1	Risk Assessment & Management	17(9)	Yes							
2	Performance Evaluation of Independent Directors	17(10)	Yes							
3	Recommendation of Board	17(11)	Yes							
4	Maximum number of Directorships	17A	Yes							
5	Composition of Audit Committee	18(1)	Yes							
6	Meeting of Audit Committee	18(2)	Yes							
.7	Composition of nomination & remuneration committee	19(1) & (2)	Yes							
8	Quorum of Nomination and Remuneration Committee meeting	19(2A)	Yes							
9	Meeting of Nomination and Remuneration Committee	19(3A)	Yes							
0	Composition of Stakeholder Relationship Committee	20(1), 20(2) & 20(2A)	Yes							
1	Meeting of Stakeholders Relationship Committee	20(3A)	Yes							
2	Composition and role of risk management committee	21(1),(2),(3),(4)	NA							
3	Meeting of Risk Management Committee	21(3A)	NA							
24	Vigil Mechanism	22	Yes							
5	Policy for related party Transaction	23(1),(1A),(5),(6),(7) & (8)	Yes							
6	Prior or Omnibus approval of Audit Committee for all related party transactions	23(2), (3)	NA							
7	Approval for material related party transactions	23(4)	Yes							
8	Disclosure of related party transactions on consolidated basis	23(9)	Yes							
9	Composition of Board of Directors of unlisted material Subsidiary	24(1)	NA							
0	Other Corporate Governance requirements with respect to subsidiary of listed entity	24(2),(3),(4),(5) & (6)	NA							
1	Annual Secretarial Compliance Report	24(A)	Yes							
2	Alternate Director to Independent Director	25(1)	Yes							
3	Maximum Tenure	25(2)	Yes							
4	Meeting of independent directors	25(3) & (4)	Yes							
5	Familiarization of independent directors	25(7)	Yes							
6	Declaration from Independent Director	25(8) & (9)	Yes							
7	D & O Insurance for Independent Directors	25(10)	Yes							
8	Memberships in Committees	26(1)	Yes							
9	Affirmation with compliance to code of conduct from members of Board of Directors and Senior management personnel	26(3)	Yes							
0	Disclosure of Shareholding by Non-Executive Directors	26(4)	Yes							
1	Policy with respect to Obligations of directors and senior management	26(2) & 26(5)	Yes							
	Any other information to be provided Add Notes									

Annexure II					
1	Name of signatory	PAWAN KUMAR TIWARI			
2	Designation	Company Secretary and Compliance Officer			



	Annexure II							
Ш	III. Affirmations							
Sr	Particulars	Compliance status (Yes/No/NA)						
	The Listed Entity has approved Material Subsidiary Policy and the							
1	Corporate Governance requirements with respect to subsidiary of Listed	NA						
	Entity have been complied							
	Any other information to be provided	Add Notes						
Pr	Prev							

	Annexure II							
1	Name of signatory	PAWAN KUMAR TIWARI						
2		Company Secretary and Compliance Officer						



	Additional Half ye	early Disclosure	
Applicability of disclosure	Not Applicable		
	Add Notes		
Reason for Non Applicability			
I. Disclosure of Loans/ guarantees/comfort letters /		The Figure should be mentioned in Actual INR only	
(A)Any loan or any other form of debt advanced by the lis			
Entity	Aggregate amount advanced during six months	Balance outstanding at the end of six months	
Promoter or any other entity controlled by them			
Promoter Group or any other entity controlled by them			
Directors (including relatives) or any other entity			
controlled by them			
KMPs or any other entity controlled by them			
(B) Any guarantee / comfort letter (by whatever name ca	led) provided by the listed entity directly or indirectly,	in connection with any loan(s) or any other form of d	
Entity	Type (guarantee, comfort letter etc.)	Aggregate amount of issuance during six months	Balance outstanding at the end of six months(taking into account any invocation)
Promoter or any other entity controlled by them			
Promoter Group or any other entity controlled by them			
Directors (including relatives) or any other entity			
controlled by them			
KMPs or any other entity controlled by them			
(C) Any security provided by the listed entity directly or in	directly, in connection with any loan(s) or any other fo	orm of debt availed by	
Entity	Type of security (cash, shares etc.)	Aggregate value of security provided during six months	Balance outstanding at the end of six months
Promoter or any other entity controlled by them			
Promoter Group or any other entity controlled by them			
Directors (including relatives) or any other entity			
controlled by them			
KMPs or any other entity controlled by them			
(D) Additional Information			Add Notes
II. Affirmations			
Affirma		Compliance Status	Company Remarks
All loans (or other form of debt), guarantees, comfort lette			Add Notes
connection with any loan(s) (or other form of debt) given of	lirectly or indirectly by the listed entity to promoter(s),		Additiones
Name			
Designation			
Place			
Date			

Signatory Details	
Name of signatory	PAWAN KUMAR TIWARI
Designation of person	Company Secretary and Compliance Officer
Place	KOLKATA
Date	31-03-2023